

**REQUEST FOR ALTERATIONS, USE OR MODIFICATIONS OF EXTERIOR COMMON ELEMENTS OR OTHER IMPROVEMENTS**

**IMPORTANT:**

1. The alteration, modification, or repair requested, material and installation, must be in full compliance with the condominium documents. First refer to the applicable information found in the Declaration and By-Laws - then complete this Request Form and provide supporting information and documents. The Board will not approve any application submitted without all required information.
2. Reminder: It is the Owner's responsibility to obtain governmental permits if necessary.
3. Your application must be submitted and approved before you begin your project.
4. THIS APPLICATION MUST BE SIGNED BY THE OWNER/APPLICANT OR IT WILL BE RETURNED AS "INCOMPLETE."

Please complete and sign this Request and submit with plans, drawings, photos or sketches and any explanation or description to the Association's management company.

Owner/Applicant Name: Jeffrey Jordan Unit Number: 6

Daytime Phone: 207-745-7925 E-Mail: JeffreyJordan29@gmail.com

**TYPE OF ALTERATION, USE OR MODIFICATION REQUESTED**

- Building Exterior
- Change to Limited Common Area
- Use of Common Area


*This work would be done by Vision Builders.*

Description of Request (attach plans, etc.): *We request the ability to place a second heat pump unit on the existing concrete pad next to our existing unit. We will enclose this by modifying the lattice work that is already present. We request the ability to re-route existing electricity from our lower level Sauna which has been removed to the exterior of the ocean side of the building*


Estimated Completion Date: 6/1/2025 Approximate Cost: \$17,000.00  
Must be completed within one year from approval.

**Certifications and Agreement:** Owner/Applicant certifies that the alteration, use or modification (material & installation) will be in full compliance with applicable Association condominium documents, and understands and agrees that if this application is approved either in whole or in part, Owner and subsequent Owners shall have full responsibility for installation, maintenance, repair, and removal & replacement if necessary of all structures and elements installed and for any area or elements immediately affected. Any changes or modifications as approved requires another request and approval process.

Notice of approval or rejection will be given in writing to the applicant. Approval is and remains subject to and conditioned upon the applicant's full compliance with any applicable Association requirements and any other conditions contained in the notice of approval. Any significant deviation (in the opinion of the Board) from the project as approved, discovered or appearing before or after installation, will result in the request and approval being revoked and void, and will be deemed to be in violation of requirements contained in the condominium documents. Approval of the application does not necessarily modify or amend any existing Rules or Regulations.

  
\_\_\_\_\_  
Owner/Applicant Signature

3/19/2025  
\_\_\_\_\_  
Date

Approved:  , **March 26, 2025** Denied:  
Board of Directors, Harbor House Camden Condominium Association  
With attached modifications or conditions: \_\_\_ Yes X No

